

CENTRE FOR GENDER ADVOCACY/
CENTRE DE LUTTE CONTRE L'OPPRESSION DES GENRES

Financial Statements

August 31, 2014

**CENTRE FOR GENDER ADVOCACY/
CENTRE DE LUTTE CONTRE L'OPPRESSION DES GENRES**

TABLE OF CONTENTS

REVIEW ENGAGEMENT REPORT	3
FINANCIAL STATEMENTS	
Statement of financial position	4
Statement of changes in net assets	5
Statement of operations	6
Statement of cash flows	7
Notes to the financial statements	8 - 10

Amstutz Inc.
Comptables Professionnels Agréés

REVIEW ENGAGEMENT REPORT

To the Members of
CENTRE FOR GENDER ADVOCACY/
CENTRE DE LUTTE CONTRE L'OPPRESSION DES GENRES

We have reviewed the statement of financial position of CENTRE FOR GENDER ADVOCACY/CENTRE DE LUTTE CONTRE L'OPPRESSION DES GENRES as at August 31, 2014 and the statements of operations, changes in net assets and cash flows for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and accordingly consisted primarily of enquiry, analytical procedures and discussion related to information supplied to us by the Organization.

A review does not constitute an audit and consequently we do not express an audit opinion on these financial statements.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian accounting standards for not-for-profit organizations.



By Ron Amstutz, CPA auditor, CA
Montreal, Quebec
November 14, 2014

CENTRE FOR GENDER ADVOCACY/
CENTRE DE LUTTE CONTRE L'OPPRESSION DES GENRES
STATEMENT OF FINANCIAL POSITION
as at August 31, 2014
(unaudited)

	<u>2 0 1 4</u>	<u>2 0 1 3</u>
ASSETS		
CURRENT ASSETS		
Cash	\$ 46,727	\$ 45,708
Short-term investments, at cost	5,096	5,096
Receivable from Concordia University	4,326	1,771
Prepaid expenses	<u>6,005</u>	<u>4,696</u>
	62,154	57,271
PROPERTY AND EQUIPMENT (Note 3)	<u>6,044</u>	<u>6,382</u>
	<u>\$ 68,198</u>	<u>\$ 63,653</u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued charges (Note 4)	\$ <u>12,614</u>	\$ <u>14,236</u>
	<u>12,614</u>	<u>14,236</u>
NET ASSETS		
Invested in capital assets	6,044	6,382
Unrestricted	<u>49,540</u>	<u>43,035</u>
	<u>55,584</u>	<u>49,417</u>
	<u>\$ 68,198</u>	<u>\$ 63,653</u>

ON BEHALF OF THE BOARD

.....Director

.....Director

The accompanying notes form an integral part of the financial statements.

CENTRE FOR GENDER ADVOCACY/
CENTRE DE LUTTE CONTRE L'OPPRESSION DES GENRES
STATEMENT OF CHANGES IN NET ASSETS
as at August 31, 2014
(unaudited)

			<u>2 0 1 4</u>	<u>2 0 1 3</u>
	<u>Invested in property and equipment</u>	<u>Un- restricted</u>	<u>Total</u>	<u>Total</u>
Balance, beginning of year	\$ 6,382	\$ 43,035	\$ 49,417	\$ 65,832
Excess (deficiency) of revenues over expenses	-	6,167	6,167	(16,415)
Acquisition of property and equipment	1,556	(1,556)	-	-
Amortization	<u>(1,894)</u>	<u>1,894</u>	<u>-</u>	<u>-</u>
Balance, end of year	\$ <u>6,044</u>	\$ <u>49,540</u>	\$ <u>55,584</u>	\$ <u>49,417</u>

The accompanying notes form an integral part of the financial statements.

CENTRE FOR GENDER ADVOCACY/
CENTRE DE LUTTE CONTRE L'OPPRESSION DES GENRES
STATEMENT OF OPERATIONS
year ended August 31, 2014
(unaudited)

	<u>2 0 1 4</u>	<u>2 0 1 3</u>
REVENUES		
Student fees	\$ 220,447	\$ 214,359
Miscellaneous	<u>11,696</u>	<u>9,313</u>
	<u>232,143</u>	<u>223,672</u>
EXPENSES		
Salaries and benefits	148,603	151,975
Rent	27,543	34,508
Programming, campaigns and services (Note 5)	22,608	22,985
Professional services	4,926	5,099
Telecommunications	4,342	3,839
Promotions	3,725	2,671
Insurance	2,705	3,659
Equipment rental	2,117	3,451
General office	2,059	2,686
Amortization	1,894	2,185
Meetings and events	1,307	1,407
Computer tech support	1,169	1,709
Bank charges	1,075	728
Volunteer expenses	493	121
Miscellaneous	429	874
Resource library	411	352
Board and staff development	221	925
Fundraising	203	232
Maintenance and repairs	146	521
Bad debts	<u>-</u>	<u>160</u>
	<u>225,976</u>	<u>240,087</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	\$ <u>6,167</u>	\$ <u>(16,415)</u>

The accompanying notes form an integral part of the financial statements.

CENTRE FOR GENDER ADVOCACY/
CENTRE DE LUTTE CONTRE L'OPPRESSION DES GENRES
STATEMENT OF CASH FLOWS
year ended August 31, 2014
(unaudited)

	<u>2 0 1 4</u>	<u>2 0 1 3</u>
OPERATING ACTIVITIES		
Excess (deficiency) of revenues over expenses	\$ 6,167	\$ (16,415)
Items not affecting cash		
Amortization	<u>1,894</u>	<u>2,185</u>
	8,061	(14,230)
Changes in non cash operating working capital		
Receivable from Concordia University	(2,555)	10,108
Prepaid expenses	(1,309)	(160)
Accounts payable and accrued charges	<u>(1,622)</u>	<u>2,372</u>
	<u>2,575</u>	<u>(1,910)</u>
INVESTING ACTIVITIES		
Acquisition of property and equipment	<u>(1,556)</u>	<u>(597)</u>
	<u>(1,556)</u>	<u>(597)</u>
INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	1,019	(2,507)
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>50,804</u>	<u>53,311</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	\$ <u><u>51,823</u></u>	\$ <u><u>50,804</u></u>
 Cash and cash equivalents comprise:		
Cash	\$ 46,727	\$ 45,708
Short-term investments	<u>5,096</u>	<u>5,096</u>
	\$ <u><u>51,823</u></u>	\$ <u><u>50,804</u></u>

The accompanying notes form an integral part of the financial statements

CENTRE FOR GENDER ADVOCACY/
CENTRE DE LUTTE CONTRE L'OPPRESSION DES GENRES
NOTES TO THE FINANCIAL STATEMENTS
as at August 31, 2014
(unaudited)

1. STATUTES OF INCORPORATION AND NATURE OF ACTIVITIES

The organization was incorporated under Part III of the Québec Companies Act as a non-profit organization.

The organization is an independent, student-funded, Concordia University organization, mandated to promoting gender equality and empowerment particularly as it relates to marginalized communities. This mandate is achieved through ongoing programming, campaigns, resources, services and advocacy.

2. SIGNIFICANT ACCOUNTING POLICIES

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

Accounting estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the amounts recorded in the financial statements and notes to the financial statements. These estimates are based on management's best knowledge of current events and actions that the organization may undertake in the future. Actual results may differ from these estimates.

Revenue recognition

The organization follows the deferral method of accounting for contributions. Restricted contributions related to general operations are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Property and equipment

Property and equipment are stated at cost. Amortization is calculated to amortize the cost of the assets less their residual values over their estimated useful lives, using the following methods and rates:

Furniture and fixtures	20% declining-balance
Computer and software equipment	30% declining-balance

Contributed services

The organization receives the services of volunteers to carry out various activities. For the current year it is not possible to evaluate the services received from the volunteers. If it were possible to determine the monetary value of these services, the amounts would have been recorded in the appropriate revenue and expense captions.

CENTRE FOR GENDER ADVOCACY/
CENTRE DE LUTTE CONTRE L'OPPRESSION DES GENRES
NOTES TO THE FINANCIAL STATEMENTS
as at August 31, 2014
(unaudited)

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

Financial instruments

The organization initially measures its financial assets and financial liabilities at fair value. The organization subsequently measures all its financial assets and financial liabilities at cost or amortized cost.

Financial assets measured at amortized cost include cash, short-term investments and accounts receivable. Financial liabilities measured at amortized cost include accounts payable and accrued charges.

Cash and cash equivalents

The organization's policy is to disclose cash and cash equivalents, including bank overdrafts with balances that fluctuate frequently from being positive to overdrawn and term deposits with a maturity period of three months or less from the date of acquisition.

3. PROPERTY AND EQUIPMENT

	<u>2 0 1 4</u>	<u>2 0 1 3</u>
<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>
Furniture and fixtures	\$ 5,441	\$ 3,410
Computer and software equipment	<u>14,990</u>	<u>10,977</u>
	<u>\$ 20,431</u>	<u>\$ 14,387</u>
	\$ 2,031	\$ 2,539
	<u>4,013</u>	<u>3,843</u>
	<u>\$ 6,044</u>	<u>\$ 6,382</u>

Amortization provided for in the current period totalled \$1,894 (2013 - \$2,185).

4. ACCOUNTS PAYABLE AND ACCRUED CHARGES

	<u>2 0 1 4</u>	<u>2 0 1 3</u>
Accounts payable	\$ 8,861	\$ 10,171
Government remittances	<u>3,753</u>	<u>4,065</u>
	<u>\$ 12,614</u>	<u>\$ 14,236</u>

5. PROGRAMMING, CAMPAIGNS AND SERVICES

	<u>2 0 1 4</u>	<u>2 0 1 3</u>
Programming expenses	\$ 6,598	\$ 4,314
Campaign expenses	7,979	9,852
Peer support	<u>8,031</u>	<u>8,819</u>
	<u>\$ 22,608</u>	<u>\$ 22,985</u>

CENTRE FOR GENDER ADVOCACY/
CENTRE DE LUTTE CONTRE L'OPPRESSION DES GENRES
NOTES TO THE FINANCIAL STATEMENTS
as at August 31, 2014
(unaudited)

6. FINANCIAL INSTRUMENTS

Risks and concentrations

The organization is exposed to various risks through its financial instruments. The following analysis provides a measure of the organization's risk exposure and concentrations at the balance sheet date, i.e. August 31, 2014.

Liquidity risk

Liquidity risk is the risk that the organization will encounter difficulty in meeting obligations associated with financial liabilities. The organization is exposed to this risk mainly in respect of its accounts payable and accrued charges.

Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The organization's main credit risks relate to its accounts receivable.